



TOGETHER WOMEN RISE

Collective action for global gender equality

Title: Featured Grants Screener
Reports To: Grants & Partnerships Manager
Department: Grants & Partnerships

Status: Volunteer
Location: Remote/Virtual
Term: 1 month

Organization Overview

Together Women Rise is a powerful community of women and allies dedicated to achieving global gender equality. We have hundreds of chapters across the U.S. where members come together to learn about gender equality issues, give grants to organizations that empower women and girls in low-income countries, and build community to forge meaningful connections with each other and with women and allies around the world.

Position Summary

Through our Featured Grants Program, Together Women Rise provides funding to organizations that empower and support women and girls in low-income and marginalized communities in the Global South. We feature a different organization/project each month, providing extensive learning materials on the project and the issue being address, and promoting it through our nationwide chapters, website, newsletters, and social media. The Featured Grants Screener will review the eligibility questionnaires for prospective grantees in 2026 in our grants management portal.

Essential Responsibilities

The Featured Grants Screener will review approximately 65-70 eligibility applications for prospective grantees. There are 10 questions on the questionnaire that need to be reviewed and approved before prospective grantees are invited to submit a full application.

Volunteer Duties May Include:

- Participate in training to understand the grant application and review process.
- Make recommendations on the eligibility of prospective grant applicants by eliminating organizations that do not meet the minimum requirements.
- Spend 30-45 minutes reviewing each application.
- Attend a meeting to finalize the list of grantees to have been approved and invited to submit a full application.
- Respond to inquiries from the Grants and Partnerships Manager and submit tasks in a timely manner.
- Maintain confidentiality for applications. You will not be required to review any financial information.

Skills and Attributes:

- Attention to detail.
- Passion for global gender equality and a commitment to equity, inclusion, diversity and accessibility.
- Availability between June 9 and July 7 to conduct screenings.
- Timely and responsive in correspondence via email and phone.

Time Commitment:

- Approximately 30-45 minutes per application, with a total of 65-70 applicants to review between June 9 and July 7.
- Virtual trainings and final meeting to discuss list of grantees.

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